

**PORTLAND ECONOMIC DEVELOPMENT COMMISSION
NOTICE OF A MEETING**

DATE: THURSDAY, DECEMBER 10, 2009
PLACE: PORTLAND TOWN HALL
33 EAST MAIN STREET
CONFERENCE ROOM #102
TIME: 8:30 A.M. TO 10:00 A.M.

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **ACCEPT AGENDA**
4. **APPROVAL OF MINUTES: November 12, 2009**
5. **CORRESPONDENCE**
6. **DISCUSSION**
 - **Approve 2010 Meeting Schedule (and location)**
 - **Roundtable**
 - **Consultant Report**
 - **Web Site Update**
 - **Budget Discussion**
 - **New Business Recruitment**
7. **OLD BUSINESS**
8. **NEW BUSINESS: EDC membership expiration dates**
9. **PUBLIC COMMENT**
10. **ADJOURN**

Please call F. Knous at 833-3286 or 342-0639 if you are unable to attend the meeting.

cc: TC, EDC, BdClrk, FS, Plan., Book, BOS, Library, Bd, D.K., Consultant