

**BOARD OF SELECTMEN
REGULAR MEETING
August 19, 2009 at 7:30 PM**

Present: Susan Bransfield-First Selectwoman, Carl Chudzik, Brian Flood, Mark Finkelstein, Kathy Richards
Absent: Sharon Peters and John Anderson
Others: Richard Kelsey-Director of Public Works, David Kuzminski-Technology Coordinator, Joel Severance-Midstate Regional Planning Agency, members of the public and press

1. FIRST SELECTWOMAN CALL REGULAR MEETING TO ORDER

First Selectwoman Bransfield called the meeting to order at 7:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVE MINUTES: (Financial) August 5, 2009

First Selectwoman Bransfield requested that the minutes be changed to reflect that the consideration of the P&ZC request for Selectmen to rescind the Town exemption per C.G.S. Sec. 8-2 will take place on September 16, 2009. There was a motion to approve the minutes as amended by Kathy Richards, seconded by Mark Finkelstein. Vote unanimous, motion carried.

4. ACCEPT AGENDA

First Selectwoman Bransfield requested that the agenda be amended to include two more items:

- under New Business, item D) Supplemental Benefits Sewer Assessment; and
- under Old Business, item C) Water and People Course

There was a motion by Kathy Richards, seconded by Brian Flood, to approve the agenda as amended. Vote unanimous, motion carried.

5. COMMUNICATIONS / CORRESPONDENCE:

Bill Willinsky, Veteran's Affairs Committee (VAC) member summarized the activities being planned by the Committee:

- Thanked the PVFD, Fire Chief Bob Shea and Fire Marshall Ray Sajdak who donated \$200 to the Veteran's Memorial.
- 11/11/2009: Veteran's Day Dinner at the Senior Center, with donated food from Cavalieri's Bakery for up to 200 people.
- 9/12/09: VAC will have a booth at the Brownstone Festival.
- 11/15/2009: Red, White and Blue mass will be held at St. Mary's at 4pm.

- Presented a rendering of a sign that is being designed for Veteran's Memorial Park. The mahogany to make the sign will be donated. The estimated cost to purchase the brownstone to mount the sign is \$950.00. This item will be sent out for quotes.

First Selectwoman Bransfield informed the BOS of a letter from Congressman Larson's office regarding a letter he received from the Ambassador to Egypt promoting tourism in which Portland and the Brownstone Exploration Park were featured.

First Selectwoman Bransfield shared information of the agreement between the Town of Portland and the Brownstone Exploration Park. The Town's portion of gate receipts for July 2009 was \$25,580. To date the Town has received \$64,120 under the agreement with Brownstone Exploration Park.

6. PUBLIC COMMENT: NONE

7. OLD BUSINESS:

A) Sewer Rehabilitation Project Contract Award

Rick Kelsey, Director of Public Works, summarized this agreement for the BOS.

Agreement between Hubble Construction Corporation and the Town of Portland for Construction Services for the Sewer Rehabilitation Project

RESOLVED, that the First Selectwoman, Susan S. Bransfield, be and hereby is authorized to act on behalf of the Town of Portland to enter into an agreement with Hubble Construction Corporation of 73 W Chippens Hill Road, Burlington, Connecticut 06013, for the purpose of rehabilitating the sewage collection system; the total approximate cost of the contract is \$152,250 of which will be funded through the Sewer Department Capital Non-recurring Fund.

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Mark Finkelstein made a motion, seconded by Brian Flood, to approve the resolution and waive the reading. Vote unanimous, motion carried.

B) Appointments to Boards and Commissions (Re-appointments, vacancies, etc.)

The Library Board and the Ethics Commission are in need of new members.

C) Water and People Course

The BOS viewed a brief video presentation by Dave Kuzminski on the Water and People course that he teaches at PHS which has received awards and positive press.

8. NEW BUSINESS:

A) Natural Hazard Mitigation Planning - Joel Severance, Midstate Regional Planning

Joel Severance explained that the purpose of Natural Hazard Mitigation Planning is to identify natural hazards that are most likely to cause damage during major storms. The benefit is that once approved, grant money can be applied for that can be used to make improvements and upgrades.

B) Creation of Fire Lane Ordinance

The purpose of the amendment of this ordinance is to reflect proper terminology. There was a motion by Mark Finkelstein, to send the amendment of this ordinance to a public hearing on September 2, 2009 at 7:15 pm seconded by Kathy Richards. Vote unanimous, motion carried.

C) Update to Ordinance: Chapter 8, Article I, Water Reservoirs

Discussion postponed to a later date.

D) Supplemental Benefits Sewer Assessment – 8 Hall Hill Road

Supplemental benefit assessments should be collected for new homes being connected to the sewer system. Proper notice must be given, a public hearing must be held, and the assessment must be filed with the Town Clerk. At the July 6, 2009 Water and Sewer Commission meeting, the Commission indicated the Town should proceed with the assessment for the property on 8 Hall Hill Road, owner McGinley, amount \$6,080.

There was a motion by Mark Finkelstein, seconded by Kathy Richards to send this item to public hearing on September 2, 2009 at 7:00 p.m. Vote unanimous, motion carried.

E) Refund of Excess Payments:

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund Robert E. Moore the amount of \$18.06. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund Wendy K. Violissi the amount of \$35.39. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund Glenn T. Ballinger the amount of \$47.94. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund James R. Hogan Jr. or Janice S. Hogan the amount of \$51.46. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund Leiza Minchella the amount of \$38.22. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund Patrick F. Rodgers or Joann B. Rodgers the amount of \$333.06. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund Orlando Casserino III the amount of \$33.89. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund James Savage Jr or Susan M. Savage the amount of \$44.94. Vote unanimous, motion carried.

There was a motion by Mark Finkelstein, seconded by Brian Flood, to refund James A. Varhol the amount of \$15.91. Vote unanimous, motion carried.

9. STATUS & COMMITTEE REPORTS: NONE

10. PUBLIC COMMENT: NONE

11. BOARD OF SELECTMEN GENERAL INFORMAL DISCUSSION

First Selectwoman Bransfield will testify at a public hearing on 8-20-09 regarding Probate Court consolidation.

12. FOLLOW UP ITEMS:

- P&ZC request for Selectmen to rescind the Town exemption per C.G.S. Sec. 8-2 (Sept 16)

13. ADJOURN MEETING

There was a motion by Mark Finkelstein, seconded by Brian Flood to adjourn the meeting. Vote unanimous, motion carried. The meeting was adjourned at 8:38 p.m.

Respectfully Submitted,

Laura Siena, Board Clerk