

**ECONOMIC DEVELOPMENT COMMISSION  
SPECIAL MEETING  
Thursday, July 30, 2009  
Stor U Self, 127 Main Street, Portland Connecticut**

Present: Frederick Knous-Chairman, Peter LaMalfa, Michael Elliott

Absent: Catherine Probolus, David Rintoul

1. Chairman Knous called the Special Meeting to order at 8:35 AM.
2. ROLL CALL: members present were Frederick Knous-Chairman, Peter LaMalfa, Michael Elliott; others present – None.
3. CORRESPONDENCE: None.
4. EXECUTIVE SESSION: DISCUSSION OF CONSULTANT CONTRACT. Motion to go into Executive Session was made by Michael Elliott seconded by Peter LaMalfa; unanimously approved.
5. Discussion regarding the part time EDC Consultant contract for the period of service beginning August 1, 2009 through June 30, 2010. Chairman Knous noted the focus of the Consultant's duties include assisting our local businesses, identifying and recruiting appropriate new businesses. Section 1 of the contract (Scope of Work) lists 16 separate duties and objectives for the consultant to fulfill including coordinating strategies for business recruitment within the Village, the Riverfront and the Industrial Park districts. Other duties include assisting and promoting the EDC sign program and to be responsible for the EDC newsletter.

Chairman Knous noted and Commissioners Elliott and LaMalfa concurred that Mary Dickerson has provided outstanding service to the Town of Portland and its businesses during the past year. Her initiative and dedication to the Town has been exemplary and we appreciate her efforts to enhance the business community.

6. Motion made by Michael Elliott to approve the hiring of Mary Dickerson to be the EDC Consultant. Peter LaMalfa seconded the motion; vote unanimous, motion carried.
7. Motion to adjourn was made by Peter LaMalfa seconded by Michael Elliott; vote unanimous, meeting adjourned at 9:11 AM.

Respectfully Submitted,

Frederick Knous, Chairman