

**Town of Portland
Parks & Recreation Commission
June 8, 2009 Minutes**

Members Present: Tom Ladny, Rob Edwards, Steve Steinkamp, Ellen Kelley, Pete Zaborowski, Jean Zaborowski

Absent: Chairman Ralph Zampano

Town Administration; Sean Dwyer, Parks and Recreation Director, Robert Kinley, Summer Intern for Parks & Recreation

1. CALL TO ORDER

Tom Ladny called the meeting to order at 6:33 pm.

2. APPOINTMENT OF ALTERNATES

Ellen Kelley was appointed as an alternate for Ralph Zampano.

3. ACCEPT AGENDA

Sean introduced members to Robert Kinley. Robert will serve as the Parks and Recreation intern this summer. Robert is attending Springfield College and his major tasks will include summer camps, greenways, and the pavilion project.

Tom Ladny requested the agenda be amended to include "Posting of Minutes on Website" under Old Business and "Accomplishments" and "Skatepark" under New Business. Ellen Kelley made a motion to accept the agenda as amended. Steve Steinkamp seconded. All ayes. Motion passed.

4. APPROVE MINUTES OF MAY 11, 2009 MEETING

Tom Ladny requested that his name be added to "Members Present" as he was present at the May 11th meeting. (My apologies Tom) Rob Edwards made a motion to accept the minutes as amended. Ellen Kelley seconded. All ayes. Motion passed.

5. CORRESPONDENCE & COMMUNICATION

Sean shared several summer flyers for the upcoming programs and informed the Commission that the Open House for Summer Playground Programs will be held on 6/16.

Tom Ladny shared correspondence from Carol Shade on Farrell Road to First Selectwoman Susan Bransfield regarding a pontoon boat parked on the beach area at Great Hill Pond.

6. PUBLIC COMMENT

None

7. OLD BUSINESS

5K Road Race

Tom Ladny requested Road Race flyers be printed and distributed to local businesses and the Town website. Also, raffle donations and promotional items should be in place soon. Meetings for the upcoming Road Race will take place on July 13th & August 10th @ 6:30 pm.

Gildersleeve School Property

Status: No change

Riverfront Park

Status: Sean will be meeting with Jim Tripp on Friday, 6/12 to pinpoint the location of pavilion, stage, and gate and to address the high grass issue.

Rails to Trails

Status: No change

Goodrich Property

Status: No change

School Properties

Status: No change

Youth Basketball

Status: Sean meeting with Ralph and Mike soon.

Swimming Lessons

Status: No change

Rehab Existing Fields

Status: Bids are currently in the Finance Department. Sean reported that Nolan Field is scheduled to begin mid August 2009 and Middlesex Avenue mid March 2010.

Posting of Minutes on Website

Laura reported she has spoken with Dave Kuzminski and all agendas and minutes will be posted on the www.portlandct.org website very soon.

8. NEW BUSINESS

Fall 2009 Meeting Schedule

September 14th

October 19th

November 9th

December 14th

Fall Brochure

Sean stated that the Fall Brochure will be ready for publication at our September 14th meeting. The Spring/Summer brochure has received a lot of positive feedback. Ellen Kelley asked about bringing bus trips back into rotation and a discussion was held on the accountability of volunteers to help out with these trips.

Accomplishments

Accomplishments to report to First Selectwoman from Sean for the period January 2008-July 2008 include the following:

- Road Race
- Easter Egg Hunt
- Rain Hotline
- Kids Blast Program
- Brownstone Park

Skatepark

Sean stated that the skatepark will open on June 22nd with two people overseeing patrons. Daily hours Monday through Friday from 1:00 pm to 6 pm. Currently there is no charge for admittance however Sean is looking into perhaps a flat fee or signing a waiver. August 3rd -7th there will be a Skateboard Camp.

9. ADJOURNMENT

Pete Zaborowski made a motion to adjourn the meeting. Steve Steinkamp seconded. Meeting adjourned at 7:25 pm.

HAVE A GREAT SUMMER EVERYONE!

Respectfully submitted,

Laura S. Manager
Recording Secretary