

**BOARD OF SELECTMEN
FINANCIAL MEETING MINUTES
APRIL 2, 2025**

Present: Michael Pelton-First Selectman, John Dillon, Michael Hernandez, Robert Hetrick, Jr., Tim Lavoy, Rick Sharr (joined via zoom at 7:13 p.m.), Jim Tripp

Others Present: Members of the Public and Media

1. FIRST SELECTMAN CALL MEETING TO ORDER

First Selectman Michael Pelton called the Financial Meeting to order at 7:05 p.m. in the Buck-Foreman Community Room located at 265 Main Street, Portland, Connecticut.

2. PLEDGE OF ALLEGIANCE

3. ACCEPT AGENDA

John Dillon made a motion to accept the agenda, seconded by Tim Lavoy, all were in favor, none opposed, no abstentions, motion carried.

4. BUDGET WORKSHOP: Adoption of FY 2025-2026 Budget

Michael said he appreciates all the work that Tom did, especially during the budget deliberation, as well as the work by the department heads. John Dillon made a motion to adopt the FY 2025-2026 Budget, seconded by Jim Tripp, vote results were:

Yea: John Dillon, Tim Lavoy, Michael Pelton, Jim Tripp

Nay: Michael Hernandez, Robert Hetrick

Abstained: none

Absent for vote: Rick Sharr (not on zoom yet)

Motion carried.

**RESOLUTION
BOARD OF SELECTMEN
Town of Portland, Connecticut**

APRIL 2, 2025

ADOPTION OF THE PROPOSED 2025-2026 FISCAL YEAR BUDGET

RESOLVED, that the Board of Selectmen of the Town of Portland hereby adopts the proposed Fiscal Year 2025-2026 Budget, in the amount of \$41,769,296 detailed as follows:

Town General Government	<u>\$15,845,210</u>
Board of Education	<u>\$25,924,086</u>

5. APPROVE MINUTES: (BW) March 18, 2025; (Regular) March 19, 2025

John Dillon made a motion, seconded by Jim Tripp, to approve the March 18, 2025 Budget Workshop minutes, and the March 19, 2025 regular BOS minutes, seconded by Jim Tripp, all were in favor, none opposed, no abstentions, motion carried.

6. COMMUNICATIONS/CORRESPONDENCE: Presentation of Auditors

Michael read a letter submitted by Liz Hibino of the Solidarity Committee regarding high school students and their role in the Solidarity Committee. A brief discussion ensued regarding the student's participation on the committee. Michael said he spoke with Dr. Britton regarding this and he was aware of it and is in total support of it. Robert Hetrick made a motion to add two high school students to the Solidarity Committee, as nonvoting members, names to be approved by the BOE superintendent, seconded by Jim Tripp, all were in favor, none opposed, no abstentions, motion carried.

Michael introduced Michael J. VanDeventer, CPA Partner of Mahoney Sabol regarding the audit report that they developed. Mr. VanDeventer presented the highlights of the audit.

7. PUBLIC COMMENT

8. RESOLUTION: Appointment of Auditor of Public Accounts

John Dillon read the resolution and made a motion, to appoint Mahoney Sabol as Auditor of Public Accounts, seconded by Tim Lavoy, all were in favor, none opposed, no abstentions, motion carried.

RESOLUTION
BOARD OF SELECTMEN
Town of Portland, Connecticut

April 2, 2025

APPOINTMENT OF THE AUDITOR OF PUBLIC ACCOUNTS

RESOLVED, that pursuant to Section 407 of the Portland Town Charter, the Board of Selectmen hereby appoints the firm of MahoneySabol of 180 Glastonbury Boulevard, Suite 400, Glastonbury, Connecticut 06033 to audit the books and records of the Town for the fiscal period, July 1, 2024 through June 30, 2025.

9. MONTHLY BUDGET REPORT

Tom Robinson gave the monthly budget report pointing out the accounts that they need to keep an eye on.

10. TAX SUSPENSE LIST: [Personal Property: \$21,955.77; MV: \$6,277.64]

Tom Robinson explained that the town will continue to research the persons on the list but as of now they cannot be found or they have died.

Jim Tripp made a motion to approve the Tax Suspense List, seconded by John Dillon, all were in favor, none opposed, no abstentions, motion carried.

11. RESOLUTION: 2025 CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT (NAA) PROGRAM

Tim Lavoy read the resolution 2025 Connecticut Neighborhood Assistance Act (NAA) Program and made a motion to accept it, seconded by John Dillon, all were in favor, none opposed, no abstentions, motion carried.

**RESOLUTION
BOARD OF SELECTMEN
Town of Portland, Connecticut**

APRIL 2, 2025

2025 NEIGHBORHOOD ASSISTANCE ACT (NAA) - PROGRAM PARTICIPATION

WHEREAS, the State of Connecticut Department of Revenue Services is providing the Town of Portland the opportunity to participate in the 2025 Neighborhood Assistance Act, thus allowing interested non-profit organizations within the municipality to submit applications; and

WHEREAS, in accordance with the State of Connecticut Department of Revenue Services, the Board of Selectmen shall hold a public hearing on all programs and the governing body of the municipality must vote to approve these programs; now therefore be it

RESOLVED, that the Town of Portland Board of Selectmen does hereby designate the First Selectman, Michael A. Pelton, as liaison to handle all Neighborhood Assistance Act matters.

12. APPOINTMENTS TO BOARDS AND COMMISSIONS

No new appointments. Michael Pelton said that both the Brownfield Area Steering Committee and the America 250 Committee have had their first meeting. There is one more spot available on the America 250 Committee and it may be filled by a member of the Portland Public Schools. It was tabled until a subsequent meeting.

13. REFUNDS OF EXCESS PAYMENTS: Nissan Infiniti LT LLC [\$166.26]

Robert Hetrick made a motion, seconded by Jim Tripp, to reimburse Nissan Infiniti LT LLC [\$166.26], all were in favor; none opposed; no abstentions, motion carried.

14. STATUS REPORTS

John Dillon reported on the last BOE meeting, highlighting the Gildersleeve Lego Robotics event. The sprint sports program has started, and the recent play was a huge success. This

year's prom will be at the Glastonbury Hills Country Club. Dr. Britton reported on the budget process and thanked the department heads for their input.

Jim Tripp gave the Water & Sewer report. Negotiations took place with MDC and went as expected. East Hampton shares our interest in what we are doing with the water. He was pleased to see that the Parks & Rec pillars that were previously discussed in a BOS meeting were being replaced. John Dillon said he observed the work and it looks like they did something to hold them off the pavement. Jim Tripp said the six remaining ones will have to be replaced but they are not an urgent matter.

15. PUBLIC COMMENT

16. BOARD OF SELECTMEN GENERAL INFORMAL DISCUSSION

17. FOLLOW-UP ITEMS

- Review Town Charter
- Ethics Ordinance

18. ADJOURN MEETING

Robert Hetrick made a motion to adjourn the meeting, seconded by Tim Lavoy, all were in favor; the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Sharon Hoy

Sharon Hoy, Board Clerk