

Brownfield area Steering Committee

Meeting Minutes

Wednesday, September 17, 2025

Members present : Thomas Bransfield, Jay Asikainen, Dan Bourret, Robert Ellsworth, Elwin Guild

1. Tom Bransfield called the meeting to order at 6:00 PM..
2. September 3 meeting minutes were approved.
3. Site walk that was held on Sept 12 was discussed,
 - a. Overall impression it was a successful site walk / discussion. Invitees were engaged, business owners spoke about the respective businesses,
 - b. 2 sites in particular were discussed - abandoned gas station on Main, and shuttered asphalt plant on Brownstone.
 - i. Representatives from the asphalt plant were present, expressing interest in possibly selling property in an as-is condition. Some remediation of the site has been done.
 - ii. Gas station - appears that remediation has been done, some monitoring wells are present on the site,
 - iii. Chris from Pomeroy was not able to be present due to travel issues, and will meet with us in October.
 - iv. Need to develop a list of other stakeholders to meet with.
4. Review of proposed FHI website
 - a. Tom and Dan to meet with Adam to review,
 - b. General structure looks OK, comments were :
 - i. Make more 'Portland specific' - colors, logo, etc,
 - ii. Need to emphasize the history of Portland
 - iii. Additional comments due to Dan by Wednesday, 9/24.
5. General Discussion
 - a. Best way to collect public input
 - i. Online Survey
 - ii. Open House(s)
 - iii. How to keep suggestions on track and feasible, without stifling ideas from being submitted,
 - b. Need to look into adequate facilities for Open Houses
 - c. Need to develop Communication Plan
 - i. Rivereast
 - ii. Middletown Press

iii. Direct mailer

d. Looking into possible Podcast with Dave Kuzminski,
6. Public Comment - none

7. Meeting adjourned at 7:08,