

America 250 | PortlandCT Committee

Special Organizational Meeting

Monday March 31, 2025

6:00 P.M.

Portland Waverly Center – MaryLou Rice Room
7 Waverly Avenue, Portland, Connecticut 06480

Agenda

1. First Selectman Call Meeting to Order
2. Roll Call/Introduction of Members
3. First Selectman Nominates Chair and Vice Chair – *runs the meeting; submits the meeting calendar to town clerk; creates meeting agendas*
4. Committee Nominate Secretary – *records the meeting minutes*
5. Review FOIA, Meeting Procedures (Robert's Rules of Order)
6. Review/Discuss Committee's Charge as described in BOS Resolution 12/30/2024
7. Set meeting dates for calendar year 2025
8. Discuss:
 - a. possible events;
 - b. ideas to promote committee/events;
 - c. determine funding needed;
 - d. revenue fundraisers
9. Public comment
10. Adjourn

Distribution:

Members: Sarah Elliott-Caratasios, Terry Grady, Sharon Hoy-alt., Mary Maki, Samuel Newsom, Linda Prelli, Sara Rutter, Ben Srb

Town Clerk, First Selectman; BOS, Town Planner; Public Works Director; Town Tech; Michelle Ceppaglia (for distribution)