

Town Wide Safety Committee

REGULAR MEETING

Thursday, August 21, 2025

1:30 p.m.

Town Hall First Floor Conference Room

33 East Main Street, Portland, CT 06480

Agenda

1. Call Meeting to Order
2. Approve Agenda
3. Approve Meeting Minutes: June 26, 2025
4. Correspondence
5. Old Business
 - a. Membership Vacancies:
 - One Management seat (DPW Director)
 - One Management Alternate seat
 - One Non-Management Alternate seat
 - b. Request for Panic Button in P&R/Y&FS Office (ongoing)
 - c. Active Shooter Safety (ongoing)
 - d. Senior Center issues: telephone lines; basement access; building safety measures
6. New Business
 - a.
7. Adjournment

Follow-up items:

- Safety Log
- Revise Evacuation Plans (ongoing)

[CIRMA e-Learning](#) login: <https://app.targetsolutions.com/cirmamember>

Members: Devon Arce, Cara Brennan, Michelle Ceppaglia, Cheryl Creem, Courtney Fitzkee, Daniel Knapp, Amy Giveans, Ann Labby, Michael Lastrina, Rosanne Lombardi, Robert Puida, Tom Robinson, Tom Sienkiewicz, Pete Willse

Alternates: Mike Pelton, Andy Dionne, Karen Slocum

Distribution: Town Clerk, Administrators, Employees