

# Town of Portland

33 E Main St. Portland, CT 06480  
Phone 860-342-6744/ Fax 860-342-6738

Town of Portland  
Assessor's Office  
P.O. Box 71  
Portland, CT 06480-0071

**Return Service Requested**



UID#: 40008267

## 2023 Declaration of Personal Property – MV / CAMPER FORM Portland, Connecticut

**Filing Requirement** – This declaration must be completed and filed with the Assessor of the town where the personal property is located. Declarations of personal property shall be made annually. Writing “Same as last year” is not acceptable.

**Penalty for late filing** – Failure to file timely will result in a penalty equal to 25% of the assessment of the personal property. This declaration must be filed or postmarked (as defined in C.G.S. Sec 1-2a) no later than: **November 1, 2023**.

**Extension:** The Assessor may grant a filing extension *for good cause* (CGS §12-42 & 12-81K). If a request for an extension is needed, you need to **request the filing extension in writing on or before November 1 (PA 19-200)**.

### Wednesday, November 1, 2023

If you no longer own the personal property assessed in your name last year or moved the property out of Portland, you must return this declaration to the Assessor and provide information related to the name of the new owner of the property or to where you moved the property (see below). Otherwise, the Assessor must assume that you still own and have failed to declare your taxable personal property.

#### AFFIDAVIT OF SALE OF PERSONAL PROPERTY

I \_\_\_\_\_ of \_\_\_\_\_  
Owners name Mailing Address City, State, and Zip  
With regards to personal property do so certify that on \_\_\_\_\_ Date Said property was (indicate which one by circling):

**SOLD TO:**

And/Or

Name

Address

**MOVED TO:**

City/Town and State to where camper was moved

Address

The signer is made aware that the penalty for making a false affidavit is a \$500.00 fine or imprisonment for one year or both.

Signature

Print name

Portland Assessor's Office

**EMAIL COMPLETED FORMS TO ASSESSOR@PORTLANDCT.ORG**

## 2023 Personal Property Declaration – Motor Vehicle Form

For Owners of non-Connecticut registered vehicles such as camping type vehicles not registered in Connecticut

List or Account #: \_\_\_\_\_ Assessment date **October 1, 2023**  
 Owner's Name: \_\_\_\_\_ Required return date **November 1, 2023**  
 Address \_\_\_\_\_ Location of personal property  
 City/State/Zip \_\_\_\_\_  
 Phone / Fax ( ) / ( ) E-Mail \_\_\_\_\_

**Taxable Property Information** copy and attach additional sheets if needed

#9 MOTOR VEHICLES Unregistered motor vehicles (e.g. campers, RV's, snowmobiles, trailers, trucks, passenger cars, tractors, off-road construction vehicles, etc.) including any vehicle garaged in Portland but registered in another state or another Connecticut town, or any such vehicle not registered.

Describe your personal property located in Portland below:  
 Campground name: \_\_\_\_\_ Campground Site # \_\_\_\_\_  
 At campground from \_\_\_\_\_ to \_\_\_\_\_ Property there year round  Yes  No  
 Vehicle type:  Camp Trailer  Travel Trailer  Park Model  Motor Home  Fifth Wheel  
 (check all boxes that apply)  Pick-up Camper, slide-on  Pick-up Camper, chassis- Slide Outs  
 Vehicle Description and Information Year \_\_\_\_\_ Make \_\_\_\_\_ Model # \_\_\_\_\_ VIN \_\_\_\_\_  
 Model Name: \_\_\_\_\_ Make of engine: \_\_\_\_\_ Make of chassis \_\_\_\_\_  
 Length: \_\_\_\_\_ Width: \_\_\_\_\_ Purchase date: \_\_\_\_\_ Purchase price: \_\_\_\_\_  
 Registered:  Yes  No Marker #: \_\_\_\_\_ Where registered: \_\_\_\_\_

**ASSESSOR'S USE ONLY**

**IF REGISTERED IN ANOTHER CONNECTICUT TOWN OR OUT-OF-STATE YOU MUST PROVIDE A COPY OF THE CURRENT REGISTRATION**

VALUE \$ \_\_\_\_\_ #9

Site and Non-registered Motor Vehicle Information:

Improvement	Yes	No	Size	Wood or Metal	VALUE	
Deck			X			#24
Screen porch			X			
Sun Room (with windows)			X			
Canopy (not awnings)			X			
Shed			X			
<b>Non-registered MV</b>	<b>Yes</b>	<b>No</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>VALUE</b>
Golf Cart						
ATV						
Motorcycle						
Motor scooter						
Other (describe)						
<b>Subtotal &gt;</b>						

#25 – Penalty for failure to file as required by statute – 25% of assessment #25  
**Assessor's Final Assessment Total >**

### Personal Property Declaration Affidavit

This form must be signed (and in some cases witnessed) before it may be filed with the Assessor.  
 Avoid Penalty - Notarize Personal Property Declaration signed by agent.

I DO HEREBY declare under penalty of false statement that all sections of this declaration have been completed according to the best of my knowledge, remembrance, and belief; that it is a true statement of all my personal property liable to taxation; and that I have not conveyed or temporarily disposed of any estate for the purpose of evading the laws relating to the assessment and collection of taxes.

**Owner's Signature** \_\_\_\_\_ Date \_\_\_\_\_  
 Owner's Signature (print owner's name on line below) \_\_\_\_\_  
 \_\_\_\_\_  
 Print or type owner's name

I DO HEREBY declare under oath that I have been duly appointed agent for the owner of the property listed above and that I have full authority and knowledge sufficient to file a proper declaration for him in accord with the provisions of §12-50 C.G.S.

**Agent's Signature** \_\_\_\_\_ Date \_\_\_\_\_  
 Agent's Signature (print agent's name on line below) \_\_\_\_\_  
 \_\_\_\_\_  
 Print or type agent's name

Witness of agent's sworn statement  
 Subscribed and sworn to before me - \_\_\_\_\_ Date \_\_\_\_\_  
 Assessor or staff member, Town Clerk, Justice of the Peace, Notary or Commissioner of Superior Court

The Personal Property Declaration must be signed above and delivered to the Portland Assessor or postmarked (as defined in C.G.S. Sec 1-2a) by **Wednesday, November 1, 2023** – a 25% Penalty required for failure to file as required.  
**Please mail to: Town of Portland, Assessor's Office, P.O. Box 71 Portland, CT 06480 or**  
**Deliver to: Town of Portland, Assessor's Office, 33 E Main St, CT 06480**