

**TOWN-WIDE SAFETY COMMITTEE**  
**SPECIAL MEETING**  
**April 17, 2025**

Members Present: Cheryl Creem, Cara Brennan, Andy Dionne (alt), Amy Giveans, Ann Labby, Mike Pelton (alt), Tom Robinson

Members Absent: Devon Arce, Michelle Ceppaglia, Courtney Fitzkee, Dan Knapp, Michael Lastrina, Rosanne Lombardi, Rob Puida, Tom Sienkiewicz, Karen Slocum (alt), Pete Willse

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**Meeting called to order** at 11:00 A.M. in the First Floor Conference in Town Hall, 33 East Main Street, Portland, Connecticut.

The committee members present watched the CIRMA Webinar “Preparing for the unthinkable: Lessons from Lewiston, Maine.” It reviewed the MCE in Lewiston, ME and the responses to the event as well as the lessons learned

A vigorous discussion followed on internal safety protocols and what could be done to improve safety in town buildings. M Pelton will reach out to our police department for details of an updated safety protocol they were tasked with creating. Several questioned the effectiveness and speed of response from Tyco.

**Adjournment**

With no further business to discuss, Chair Tom Robinson requested a motion to adjourn. Cheryl Creem made motion to adjourn, seconded by Michael Pelton. Vote unanimous, meeting adjourned at 12:05 PM.

*(the above notes provided by Michael Pelton, typed by...)*

Respectfully submitted,

*Michelle Ceppaglia*

Michelle Ceppaglia, Executive Secretary to the First Selectman

Next regular Safety Committee meeting is scheduled for:

**Thursday [June 26, 2025 at 1:30 PM](#)**

*Member Responsibility: attend every meeting of the committee. If you are unable to attend, report your absence to the First Selectman's Office.*