

# MEETING LOCATION CHANGE



## Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer  
Allen Harrison

Phone: (860) 342-1688  
Fax: (860) 342-3961  
Website: [www.portlandha.org](http://www.portlandha.org)

Board of Commissioners  
Susan Malecky, Chair  
Deborah Hallas, Vice Chair  
Matthew Pegolo, Treasurer  
Daniel Weeden, Commissioner  
Cynthia Ferraro, Tenant Commissioner

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January 16, 2024.

**Due to inclement weather the PHA has decided to have the Board Meeting via Go To Meeting.  
We apologize for any inconvenience.**

### **Board Meeting**

Jan 16, 2024, 5:00 – 6:30 PM (America/New\_York)

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Date: January 9, 2024  
To: All Commissioners, City Liaison and General Public

**A Regular Meeting is scheduled for January 16, 2024. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:**

Date: Tuesday, January 16, 2024.  
Time: 5:15 pm.  
Place: Chatham Court Community Room, 9 Chatham Court, Portland CT, 06480

## AGENDA

1. **Call to order/ Roll Call**
2. **Acceptance of the agenda**
3. **Public Participation**
4. **Approval of the Board Meeting Minutes for Board Meeting held December 18, 2023.**
5. **Accounting Reports:**
  - a. Review and Approve December 2023 Financial Statements- Prepared by Teresa Ewald, CPA.
  - b. Review and Approve Schedule of Payments for December 2023
  - c. Review and Approve Master Card Statement for December 2023
  - d. State of CT Short Term Investment Fund (STIF) Statement for December 2023
6. **Communications/Correspondence**
7. **Executive Director's Report:** Chatham Court, Quarry Heights, and Section 8
  - a. Office Reports
8. **Old Business/New Business**
  - a. RESOLUTION 24-1-2- Lease Addendum for Late Charges policy.
  - b. RESOLUTION 24-1-3- Pet and assistance animal ownership and responsibility policy.
9. **Executive Session-**Discussion of Personal matters relative to Executive Director`s contract.
10. **Post Executive Session-** Discussion and action regarding personal matters relative to Executive Director`s session.
11. **Adjournment**

Respectfully Submitted

Allen Harrison  
Allen Harrison  
Executive Director