

Brownfield area Steering Committee

Meeting Minutes

Wednesday, August 20, 2025

Present : Thomas Bransfield, Jay Asikainen, Dan Bourret, Robert Ellsworth

1. Call the meeting to order at 6:02.
2. August 6 meeting minutes approved.
3. Open membership : No response from Melissa. Dan will reach out to Elwin Guild to determine interest in joining the committee,
4. Need for a Secretary
 - a. FHI will record minutes for large meetings. We (committee members) will continue to record small meetings. Do we need to appoint a Secretary of the Commission to make it official ?
5. Site walk with FHI and stakeholders
 - a. Scheduled for Sept 12,
 - b. Will meet at Buck Foreman to begin walk of site.
 - c. 10 - 11:30 walk
 - d. Meeting after to discuss.
 - e. Stakeholders to invite were discussed.
 - f. Purpose of the site walk is to provide FHI (and others) with background, and to solicit ideas,
 - g. Need to create an agenda for the Sept 12th site walk and subsequent meeting.
6. Public Comment : None
7. Meeting adjourned at 6:46.