

SPECIAL TOWN MEETING

Thursday, February 13, 2025 at 6:05 pm
Buck-Foreman Community Room

Town Clerk Michael Tierney called the meeting to order at 6:08 P.M. Six electors were present, including First Selectman Michael Pelton and Board of Selectman members John Dillon, Tim Lavoy, and Jim Tripp. Also present representing the Public Works Department was Ryan O'Halpin.

A motion was made by Mike Pelton, seconded by John Dillon, to nominate Tim Lavoy as Moderator. Seeing no other nominations, a motion to close nominations was made by Mike Pelton, seconded by Jim Tripp. Tim Lavoy was elected moderator by a unanimous vote.

Moderator Lavoy read the Call of the Meeting and instructed the Clerk to record the Call of the Meeting as published in the Rivereast News Bulletin on Friday February 7, 2025, and the Return of Notice, along with the minutes of the meeting.



Town of Portland, Connecticut

33 East Main Street ▪ P.O. Box 71 ▪ Portland, CT 06480-0071
www.portlandct.org ▪ Phone: (860) 342-6715 ▪ Fax: (860) 342-6714
Equal Opportunity Provider and Employer
Office of the First Selectman

RETURN OF NOTICE

I HEREBY CERTIFY THAT on February 6, 2025, I left a duplicate of the attached warning and notice of the Special Town Meeting of the Town of Portland, Connecticut with Michael V. Tierney, its Town Clerk.

I FURTHER CERTIFY that I caused a copy of said warning and notice to be published in the RIVEREAST NEWS BULLETIN, a newspaper having a substantial circulation in said town on Friday February 7, 2025.

I FURTHER CERTIFY that I caused to be set upon the signpost or other place nearest the office of the Town Clerk and at all other places and signposts designated by the Town a written copy of said warning and notice.

I FURTHER CERTIFY that all the above acts were done before the holding of said Special Town Meeting on Thursday, February 13, 2025.

Dated at Portland, Connecticut this 6th day of February in the year 2025

Michael A. Pelton
First Selectman



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LEGAL NOTICE of SPECIAL TOWN MEETING

Thursday, February 13, 2025 at 6:05 PM

Buck-Foreman Community Room, 265 Main Street, Portland, CT 06480

The electors and those persons eligible to vote in town meetings of the Town of Portland, Connecticut, are hereby warned and notified that pursuant to Chapter XII Section 1203.4 and 503 of the Town Charter, a Special Town Meeting will be held by the Board of Selectmen on Thursday, February 13, 2025 at 6:05 P.M. in the Buck-Foreman Community Room, 265 Main Street, Portland, CT for the following:

NOW, THEREFORE, BE IT RESOLVED the Board of Selectmen hereby approves a supplemental appropriation in line item #01-093-000-90012 Transfer Out – Cap Non Rec Town in the amount of \$200,000 funded from unassigned fund balance of the General Fund of \$200,000; and be it further

RESOLVED, that the Board of Selectmen hereby approves an increase in estimated revenues #08-141-000-00501 Transfers in – General Fund Town of \$200,000 and increase in Supplemental Appropriation to expenditure line item #08-141-000-89090 Public Works – Highway Division/Vehicle Maintenance – Road Construction/Drainage of \$200,000; and be it further

RESOLVED that Michael A. Pelton, First Selectman, and/or his designee, may sign and execute any required documents for the grant process.

A copy of the complete resolution to be voted on is available for public inspection in the Town Clerk's Office and on the Town's website at www.portlandct.org. Dated this 6th day of February 2025

Attest:  Michael A. Pelton, First Selectman

A motion was made by Jim Tripp, seconded by John Dillon to introduce the Resolution entitled "SUPPLEMENTAL APPROPRIATIONS FOR TRANSFER OUT-CAP NON RECURRING TOWN" and to wave the reading of the following resolution.

RESOLUTION
BOARD OF SELECTMEN

Town of Portland, Connecticut

February 13, 2025

SUPPLEMENTAL APPROPRIATIONS FOR TRANSFER OUT-CAP NON RECURRING TOWN

WHEREAS, the Small Town Economic Assistance Program (STEAP) grant guidelines were released January 9, 2025; and

WHEREAS, the highest potential total grant award from STEAP in any year is \$1,000,000 with a 20% match preferred; and

WHEREAS, the Town intends on submitting a grant for the second phase of the High Street Watermain Replacement including road reconstruction for \$1,000,000 with a 20% match of \$200,000; and

WHEREAS, funds are needed to be set aside for the match; and

WHEREAS, \$200,000 is needed for the match to be allocated from unassigned fund balance of the General Fund; and

WHEREAS, a public hearing and special town meeting was held in accordance with Chapter XII Section 1203.4 and also in accordance with Section 503.

NOW, THEREFORE, BE IT RESOLVED the Board of Selectmen hereby approves a supplemental appropriation in line item #01-093-000-90012 Transfer Out – Cap Non Rec Town in the amount of \$200,000 funded from unassigned fund balance of the General Fund of \$200,000; and be it further

RESOLVED, that the Board of Selectmen hereby approves an increase in estimated revenues #08-141-000-00501 Transfers in – General Fund Town of \$200,000 and increase in Supplemental Appropriation to expenditure line item #08-141-000-89090 Public Works – Highway Division/Vehicle Maintenance – Road Construction/Drainage of \$200,000; and be it further

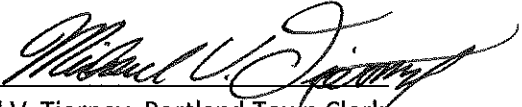
RESOLVED that Michael A. Pelton, First Selectman, and/or his designee, may sign and execute any required documents for the grant process.

Moderator Tim Lavoy called for discussion. There were no comments.

John Dillon called for a paper ballot vote on the Resolution, seconded by Jim Tripp. The vote was counted by the Moderator and the Clerk, and the result were: Yes-6; No- 0; and 0 abstentions. The Motion carried.

A motion was made by John Dillon, seconded by Jim Tripp to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 6:13 P.M.

ATTEST


Michael V. Tierney, Portland Town Clerk

Dated at Portland, Connecticut, this 14th day of February, 2025