

BOARD OF SELECTMEN

REGULAR MEETING

October 22, 2025 at 7:00 PM

Mary Flood Room-Public Library, 20 Freestone Avenue, Portland Connecticut 06480

In-person and through Zoom A – www.portlandct.org

Note: Any potential conflicts of interest are stated under Communications/Correspondence

AGENDA

1. FIRST SELECTMAN CALL REGULAR MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ACCEPT AGENDA
4. APPROVE MINUTES: (Regular) October 8, 2025
5. COMMUNICATIONS / CORRESPONDENCE:
6. PUBLIC COMMENT
7. OLD BUSINESS:
 - A) Monthly Report – Committee on Solidarity
 - B) Appointments/Re-appointments to Boards and Commissions
8. NEW BUSINESS:
 - A) Resolution: Bid Waiver – Environmental Systems Corporation
 - B) Resolution: Supplemental Appropriation School Construction Fund (*Set public hearing date: 6:30 PM Nov 5, 2025; set special town meeting date: 6:40 PM Nov 5, 2025*)
 - C) Strategic Capital Improvements Committee Schools Facilities Report
 - D) Approve Meeting Dates for Calendar Year 2026
 - E) REFUNDS OF EXCESS PAYMENTS: Hanrahan, David A [\$57.45]
Giannitti, Marc J [\$18.23] [\$131.40]
Zalewski, Cheryl / Zalewski, Nichole [\$578.37]
ACAR Leasing LTD [\$296.52]
9. STATUS & COMMITTEE REPORTS
10. PUBLIC COMMENT
11. BOARD OF SELECTMEN GENERAL INFORMAL DISCUSSION
12. FOLLOW UP ITEMS:
 - Schools Facilities Report
 - Ethics Ordinance
 - Review Town Charter
13. ADJOURN MEETING

The Town of Portland will provide reasonable accommodations to assist those with special needs to attend and participate in public meetings. Please contact the First Selectman's Office at (860) 342-6715 at least 48 hours in advance to discuss your special needs.

Distribution: Town Clerk, M. Pelton, 6/BOS, Town Attorney, J. Billingsley, D. Bourret, C. Britton-BOE, S. Cunningham, A. Dionne, S. Elliott-Caratosias, C. Fitzkee, S. Fragola, D. Gouin, R. Lasky, P. Lipka, J. Morrocco, T. Robinson, R. Sajdak, R. Shea, P. Willse, Tax Collector, Bd. Clerk, Chatham Health, website

Appointments Needed

☐ **Building Code Board of Appeals – all five seats are vacant**

☐ **Citation Hearing Officers (7 total) – per Blight Ordinance**

VACANT (filling vacancy) no term

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☐ **Clean Energy Task Force – alternate seats (2)**

ALTERNATE: VACANT (filling vacancy) no term

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☐ **Conservation Commission – four-year terms**

VACANT (filling vacancy) to 12/2025

ALTERNATE: VACANT (filling vacancy) to 12/2027

☐ **Ethics Commission – five year overlapping terms**

VACANT (filling vacancy) to 12/2025

VACANT (filling vacancy) to 12/2027

☐ **Housing Code Board of Appeals – five year overlapping terms**

VACANT Expired term 2024 to 12/2029

☐ **Plan of Conservation & Development Implementation Committee – no term**

ALTERNATE: VACANT (filling vacancy) no term/completion of charge

☐ **Youth Services Advisory Board – four-year terms**

VACANT (filling vacancy) 12/2025

ALTERNATE: VACANT (filling vacancy) 12/2027

☐ **Board of Assessment Appeals – all 3 alternate seats are vacant** (2-year terms, identical to the elected seats)

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