SENIOR CITIZENS ADVISORY BOARD
REGULAR MEETING MINUTES
January 26, 2022

Present: Elaine Cote, Roseloni Ferguson, Ruth Maio, Pamela Wilcox-Dapkus

Absent: Janet Colonghi

Others Present: Lynn Tracey- Senior Services Administrator, Carol Revicki, Senior Services Administrative Assistant

1. CHAIR CALL MEETING TO ORDER

Chairwoman Ferguson called the meeting to order at 11:00 a.m. in the Main Floor Room of the Senior Center, located at 7 Waverly Avenue, Portland, Connecticut also on Zoom A.

2. ROLL CALL

Members were introduced.

3. NOMINATION OF CHAIR

Roseloni did not wish to serve in the roll as Chair.

Roselani made motion to nominate Elaine Cote to serve as Chair, motion seconded by Ruth. Vote unanimous, motion carried.

4. Review/Approve Meeting Minutes: July 22, 2020

Elaine made motion to approve the meeting minutes of July 20, 2020, motion seconded by Roselani. Vote unanimous, motion carried.

5. OLD BUSINESS

A. Lunches:

   Local businesses offer either a wrap/sandwich with soup for $5.00 In the past the supporters have been Melilli's and Sara's on Main. For the month of February, this will go to a bi-weekly basis.

B. Emergency Contact List for participants.

C. Update on new participation tracking system:

   The new scan system to access the center will be used for a variety of helpful tasks and attendance record-keeping.

D. Senior Outreach (ongoing): Via Social Media, the newsletter, email blasts.

Lynn created a Facebook Page. The current newsletter will have a new look to it, thanks to L.P.I. Newsletters will be available for pick-up this summer, via locations such as Adams, the Library, Town hall, and the Senior Center.

E. Monthly Center Newsletter

F. Update on Food Bank:

Foodshare has scaled back due to COVID. The process to obtain items is simple, come to the Foodbank with a list, wait in your vehicle while list is being filled. Each family will be provided with items from their list and a gift card. Items needed are bedding, pillows, socks, shoes, linens, blankets, towels and food donations. Currently small appliances are on hold due to COVID.

G. Update on CDBG grant for kitchen remodel

Still waiting on a grant approval, but it looks positive for future renovations.

6. NEW BUSINESS

A. Set meeting dates for Calendar Year 2022

Future dates for upcoming meetings, they are April 27th, July 27th, October 26th. The fourth Wednesday of the month. Lynn also apprised the board of some changes implemented by the work she has done to move things forward.

COVID Updates:
We are hybrid-mode, and are hoping for bi-monthly food programs to return by mid-February.

Budget / Donations / Grants were discussed.

7. PUBLIC COMMENT

Elaine Cote suggested to offer a limited time at the end of the meeting for the public to speak. This can help deter the meeting from getting off track.

8. ADJOURN MEETING

The meeting adjourned at 12:05 pm.

Respectfully submitted,

Pamela J. Wilcox-Dapkus