



## Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer

Allen Harrison

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Board of Commissioners

Susan Malecky, Chair

Deborah Hallas, Vice Chair

Bruce Graves, Commissioner

Matthew Pegolo, Treasurer

Cynthia Ferraro, Tenant Commissioner

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Date: February 7, 2022

To: All Commissioners, City Liaison and General Public

**A Regular Meeting is scheduled for February 14, 2022. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:**

**Date: Monday, February 14, 2022.**

**Place: Quarry Heights Community Room, 208 Main Street, Portland Ct, 06480**

**Time: 5:00 pm.**

### AGENDA

1. **Call to order/ Roll Call**
2. **Acceptance of the agenda**
3. **Public Participation**
4. **Approval of the Public Meeting Minutes for Board Meeting held January 10, 2022.**
5. **Approval of the Regular Meeting Minutes for Board Meeting held January 10, 2022**
6. **Review and Take Action of January 2022 Financial Reports-Prepared by Richard Fenton, CPA.**
  - a. Review and approve the Invoices for Operating Expenses for Master Account & Section 8 Accounts.
  - b. Update on all Bank Accounts and Credit Cards
7. **Review and Take Action on the 2022-2023 Budget, prepared by Richard Fenton, CPA.**
  - a. Review and Take Action on Resolution 22-2-1- to adopt conventional budget for the Federal Project.
  - b. Review and Take Action on Resolution 22-2-2 to adopt the management plan for the State Project.
  - c. Review and Take Action on Resolution 22-2-3 to adopt the HCV budget for the Section 8 Program.
8. **Communications/Correspondence**
9. **Executive Director's Report: Chatham Court, Quarry Heights, and Section 8**
  - a. Office Reports
10. **Old Business/New Business**
  - a. Review By-Laws
11. **Executive Session** to discuss COLA of Portland Housing Authority Executive Director.
12. **Post Executive Session** discussion and possible action regarding COLA.
13. **Adjournment**

Respectfully Submitted

*Allen Harrison*

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Executive Director