

Portland Parks and Recreation Commission

Regular Meeting Minutes

Monday, September 11, 2023

Buck-Foreman Community Center

Parks & Recreation Office

265 Main Street

Present: Commission Members: Karen Agogliati, Chair, Chris Donahue, Deb Rooth, Kevin Backman, Brian O'Connor

Also: Andy Dionne, Parks and Recreation Director, Ralph Zampano, Mike Agogliati, Carl Johnson

Absent: Peter Filanda, Alt., Amanda Herzog, Alt.

1. Call to order

Karen Agogliati called the meeting to order at 6:02 p.m.

2. Roll Call/Appointment of Alternates

No action.

3. Approval of Agenda

Chris Donahue made a motion to approve the Agenda for September 11, 2023 and seconded by Kevin Backman. The motion was approved unanimously.

4. Approval of Minutes – Regular Mtg. August 14, 2023, Special Meeting August 28, 2023.

Kevin Backman made a motion to approve minutes for Regular Meeting on August 14, 2023 and Special Meeting on August 28, 2023 and seconded by Deb Rooth. The motion was approved unanimously.

5. Seasonal Events

“Come “Come on Over” 5K/2.1 Mile Fitness Walk is scheduled on October 21, 2023. Start time is 10:00 a.m. and commission members will begin setting up at 7:00 a.m. Platt Systems will arrive early morning to set up timing. The Fall Festival previously discussed will not take place this year.

Tree Lighting and Holiday Parade are scheduled on December 3, 2023 at 4:00 p.m.

6. Capital Improvement Plan

Mike Agogliati and Carl Johnson were invited to the meeting as they are familiar having worked/supported the Town of Portland Parks and Recreation endeavors.

Andy Dionne presented a complete list of parks and what services they provide. Long range capital was discussed in detail including regarding work to be done by the town, LoCIP funding and public contributions through "Buy a Brick/Bench" program, etc. Discussions will continue with re-prioritizing improvement plans.

Mike Agogliati and Carl Johnson summarized what/when park projects have been completed in town, suggested cost-saving improvements, who to contract, and how to pay for them.

Next Steps include Andy Dionne scheduling time with Nate Strycharz to walk the parks and discuss what needs replacement, revamping, add-on's, etc.

7. Public Comment

There was no public comment.

8. Adjourn

A motion to adjourn was made by Chris Donahue and Brian O'Connor seconded the motion. The motion was approved unanimously. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Dawn Guite,

Recording Secretary