

**PORTLAND ECONOMIC DEVELOPMENT COMMISSION (EDC)
REGULAR MEETING MINUTES
BROWNSTONE INTERMEDIATE SCHOOL & CONCENTRIC BREWERY
314 MAIN ST. & 91 MAIN STREET
JULY 12, 2023**

I. CALL MEETING TO ORDER

EDC members met at the Brownstone Intermediate School. The meeting was called to order at 6:03 p.m. The group split into teams and proceeded down Main Street to judge the beatification entries, ending up at Concentric where the business meeting took place.

II. ROLL CALL

Members Present: Michelle Donahue, Michael Nadolski, Sarah Weeden, Bernice Zampano

Members Absent: Robert Petzold,

Staff Present: Dan Bourret (Town Planner)

Others Present: Ryan Curley

III. ACCEPT AGENDA

Bernice Zampano made a motion to accept the agenda, seconded by Michelle Donahue, all were in favor, motion carried.

IV. APPROVAL OF MINUTES: 6/12/23

Sarah Weeden made a motion to approve the June 12, 2023 minutes, seconded by Bernice Zampano, all were in favor, motion carried.

V. BUSINESS OF THE QUARTER AWARD:

The applications were reviewed and the vote cast; the winner remaining confidential at this time. Dan Bourret will craft a letter for Michael's signature. A small ceremony will be planned with an invitation extended to State representative(s). For the future, it was suggested to move the instructions to the top of the first page and boldface them.

VI. SEASONAL EVENTS BUSINESS SUPPORT/IMPROVEMENT PROGRAMS

Summer Kickoff Feedback: Due to the date change, a table was not provided for EDC. A brief discussion ensued regarding opportunities with the Quorum Park. Sarah will continue to collect information.

The road race was briefly discussed.

VII. BUSINESS SUPPORT/IMPROVEMENT PROGRAMS

Survey: Based on the feedback from several businesses, it appears that the Chamber may have never distributed the survey.

VIII. POCD IMPLEMENTATION LETTER

Discussion took place regarding whether this should be a rewrite or an update. EDC wants to encourage the public to send in their thoughts, possibly via a survey. The start of work should be around July of 2024. The plan for next month is to have a spreadsheet with responsibilities.

IX. UPDATES: Brainerd Place, Brownstone Avenue Brownfield, Business Development Projects

Brainerd Place: Work is steadily continuing. Starbucks is now confirmed.

Birdon: They are aggressively working on their new building.

New Construction: Plans have been received for the construction of several houses in Portland.

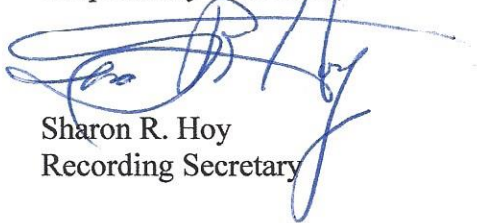
X. OTHER BUSINESS INPUT/FEEDBACK

XI. PUBLIC COMMENT

XII. ADJOURN

Michelle Donahue made a motion to adjourn the meeting, seconded by Sarah Weeden. The meeting was adjourned at 7:59 p.m.

Respectfully submitted,



Sharon R. Hoy
Recording Secretary