

TOWN-WIDE SAFETY COMMITTEE
REGULAR MEETING
June 15, 2023

Members Present: Cara Brennan, Michelle Ceppaglia, Alexis Chiucarello, Cheryl Creem, Andy Dionne (alt), Amy Giveans, Ann Labby, Ryan O'Halpin, Jesse Revicki, Tom Sienkiewicz, Pete Willse

Members Absent: Ryan Curley (alt), Dan Knapp, Michael Lastrina, Rosanne Lombardi, Ron Milardo (alt), Rob Puida, Karen Slocum (alt), Tom Robinson,

1. Meeting called to order at 1:35 P.M. in Portland Connecticut by Vice Chair Michelle Ceppaglia. Members participated via telephone conference call.

2. Approve Meeting Minutes

With the meeting minutes of April 20, 2023 having been distributed prior to the meeting, Michelle requested a motion to approve them as presented or amend them.

Andy Dionne made motion to approve the meeting minutes of April 20, 2023 as presented, seconded by Ryan O'Halpin. Vote unanimous, motion carried.

3. Correspondence:

Again, employees have been sent links and login instructions to create new accounts on the CIRMA/CCM online training system for blood borne pathogens (must be completed by all employees) and sexual harassment prevention training (upon hire and every 10 years thereafter). Please search through the e-Learning center courses.

<https://app.targetolutions.com/cirmamember>

Connecticut Department of Labor training opportunities:

<https://www.ctdol.state.ct.us/osha/calendar.htm>

4. Old Business:

a) Membership Vacancies: Two Non-Management alternate seats (ongoing)

There are two Non-Management alternate seat vacancies. If any employee is interested in filling the remaining vacancies, please contact us. Will continue to look for volunteers.

b) Question on Active Shooter Training (ongoing)

Alexis Chiucarello did not have the opportunity to check with the Healthcare facility she worked at but will do so prior to our next meeting in August. Cheryl asked if she could inquire of the Portland Police Department if they have any information on training for office staff. Will follow up in August.

c) Speed bumps at Senior Center

Ryan O’Halpin stated the speed bumps at Senior Center on hold because the extra ones are going to be installed the Route 17 Recreational Park (originally purchased for the park) due to public request. Ryan will coordinate with Andy on the specific locations at park and will install at Senior Center with the remaining or order additional bumps.

5. New Business

Michelle asked the members if they had any new business to discuss.

Tom Sienkiewicz stated all is going well in the Grounds, Highway (public works) departments as well as the Fire Departments.

Ryan O’Halpin mentioned that public works was changing a few speed limit signs in town to be consistent. This is not a topic under the Committee’s authority but was mentioned as a town safety matter.

A discussion was held on meeting in person for our August meeting. Two options were in the old Probate Court room and if the weather is nice the Riverfront Park on Brownstone Avenue. We will monitor the weather at the time approaches to determine the meeting location.

6. Adjournment

Cheryl Creem made motion to adjourn, seconded by Peter Willse. Vote unanimous, meeting adjourned at 1:43 PM.

Respectfully submitted,

Michelle Ceppaglia, Executive Secretary to the First Selectman

Please mark your calendars, the next regular Safety Committee meeting is scheduled for:

Thursday August 17, 2023 at 1:30 PM

Member Responsibility: attend every meeting of the committee. If you are unable to attend, report your absence to the First Selectman’s Office.

2023 Meeting Dates:

- February 16
- April 20
- June 15
- August 17
- October 19
- December 21