

TOWN-WIDE SAFETY COMMITTEE
REGULAR MEETING
April 20, 2023

Members Present: Cara Brennan, Michelle Ceppaglia, Alexis Chiucarello, Andy Dionne (alt), Ann Labby, Rosanne Lombardi, Jesse Revicki, Tom Robinson

Members Absent: Ryan Curley (alt), Amy Giveans, Dan Knapp, Michael Lastrina, Ron Milardo (alt), Ryan O’Halpin, Rob Puida, Tom Sienkiewicz, Karen Slocum (alt), Pete Willse

Others: Cheryl Creem

1. Meeting called to order at 1:31 P.M. in Portland Connecticut by Vice Chair Michelle Ceppaglia. Members participated via telephone conference call.

2. Approve Meeting Minutes

With the meeting minutes of March 16, 2023 having been distributed prior to the meeting, Michelle requested a motion to approve them as presented or amend them. Michelle made an amendment to the title of those minutes, they should “Special Meeting” and not Regular Meeting.

Ryan O’Halpin made motion to approve the meeting minutes of March 16, 2023 as amended, seconded by Jesse Revicki. Vote unanimous, motion carried.

3. Correspondence:

Again, employees have been sent links and login instructions to create new accounts on the CIRMA/CCM online training system for blood borne pathogens (must be completed by all employees) and sexual harassment prevention training (upon hire and every 10 years thereafter). Please search through the e-Learning center courses.

<https://app.targetolutions.com/cirmamember>

Connecticut Department of Labor training opportunities:

<https://www.ctdol.state.ct.us/osha/calendar.htm>

4. Old Business:

- a) Membership Vacancies: One Non-Management regular seat; Two Non-Management alternate seats

There are One Non-Management seat vacancy created and two Non-Management alternate seats also remain vacant.

Michelle Ceppaglia nominated Cheryl Creem (DPW) to fill a non-management seat, seconded by Alexis Chiucarello. Vote unanimous motion carried.

Welcome and thank you to Cheryl. If any employee is interested in filling the remaining vacancies (2 non-management alternates), please contact us. Will continue to look for volunteers.

b) Question on Active Shooter Training (MEUI Clerical/Supervisory)

Michelle reached out to CIRMA for any available training, they checked and only four found that pertain to workplace violence not active shooters: Anger, Violence and Conflict in the Workplace; Targeted Violence Considerations; Water Industry Workplace Violence; and Workplace Violence.

CIRMA further suggested that the Portland Police and/or the State Emergency Management Regional Coordinator as additional resources.

Alexis Chiucarello stated that when she worked at a Healthcare facility they received a presentation on active shooting, and can check to see who the presenter was. Both Cheryl and Ann were in favor of Alexis gathering this information.

5. New Business

Michelle asked the members if they had any new business to discuss.

Alexis Chiucarello inquired on the Senior Center speedbumps. Ryan O’Halpin stated he spoke with Nate Strycharz, Grounds Maintenance has them and will install. They are the same style that was installed at the Route 17 Park.

6. Adjournment

Cheryl Creem made motion to adjourn, seconded by Alexis Chiucarello. Vote unanimous, meeting adjourned at 1:40 PM.

Respectfully submitted,

Michelle Ceppaglia, Executive Secretary to the First Selectman

Please mark your calendars, the next regular Safety Committee meeting is scheduled for:

Thursday June 15, 2023 at 1:30 PM

Member Responsibility: attend every meeting of the committee. If you are unable to attend, report your absence to the First Selectman’s Office.

2023 Meeting Dates:

- February 16
- April 20
- June 15
- August 17
- October 19
- December 21