

Plan of Conservation and Development Implementation Special Meeting Minutes

Portland Town Hall, Land Use Conference Room
Tuesday, June 6, 2023

Call to Order:

The meeting was called to order at 6:30 p.m. by Tom Malecky, Chairman.

Present:

Tom Malecky, Chair; Claire Frisbie, Fred Knous, Mike Nadolski, Peter Lipka, Portland Systems Technology; Frank Winiski, Dan Bourret, Portland Development Planner

Absent:

1. Approve Minutes of the October 25, 2022, and April 25, 2023, meetings:
Changes were noted to the October 25, 2022, and the April 24, 2023 minutes. A motion to approve the October minutes with corrections was made by Fred Knous, seconded by Frank Winiski. Four yes votes, motion carried. A motion to approve the April minutes with corrections was made by Fred Knous, seconded by Frank Winiski. Three yes votes, motion carried.
2. A motion was made to move agenda item 5 **Explore ideas on what the future use of the portlandctpocd.com website** should be to follow agenda item 1, Approval of Minutes, was made by Fred Knous, seconded by Claire Frisbie, vote unanimous, motion carried.
Explore ideas on what the future use of the portlandctpocd.com website.
Chair Malecky introduced discussion about the information about the process of updating the POCD and the options of incorporating the POCD website into the town site. The POCD will be updated to reflect accomplishments and progress.
3. Approve schedule of additional Committee Meetings for Calendar Year, 2023
Chair Malecky will send the town clerk the schedule for the remainder of the year (September 26, October 24). A motion to approve the meeting calendar was made by Frank Winiski, seconded by Fred Knous. Vote unanimous, motion carried.
4. Decide on how the Committee will encourage designated Leaders and Partners to provide additional information on accomplishments of and plans to complete the remaining 2026 Plan of Conservation and Development "Action Items." Consider changes to the draft letter supplied by Tom Malecky
Chair Malecky asked for input regarding the content of the letter. Fred Knous suggested noting that some action items have not been completed and provide updates (documentation and status) on what portions have been completed. Dan Bourret will coordinate information gathering with committees/boards and will relay that information

to the POCD committee. Suggested edits (to clarify information needed) be made by Dan Bourret and the document will be redistributed.

5. Discuss the process for the Town to develop and approve, the next decennial Plan of Conservation and Development (2036), on or before March of 2026
In late 2023, the town will begin discussions regarding the next edition of the POCD Implementation Element. Dan Bourret will consult with the BOS regarding budgeting and the use of a consultant.
6. Public Discussion.
7. **Adjournment:**
Fred Knous made a motion to adjourn. The meeting was adjourned at 7:38 p.m.
8. Respectfully Submitted,

Jon D'Arpino, Board Clerk,
June 7, 2023