

# Youth Services Advisory Board

**Regular Meeting**  
**Tuesday, January 16th, 2024**  
**4:30 PM**

Youth & Family Services  
265 Main Street  
Portland, CT 06480

*The Town of Portland will provide reasonable accommodations to assist those with special needs to attend and participate in public meetings. Please contact the Youth Services office at (860) 342-6758 at least 48 hours in advance to discuss your special needs.*

*We will be adhering to the town guidance regarding wearing masks, social distancing and other mitigation practices*

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## **AGENDA**

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Minutes
  - a. Minutes from Regular Meeting, November 14th, 2023
5. Old Business
6. New Business:
  - a. Upcoming Event Participation (Easter in March, end of school year event)
  - b. Upcoming Programs
  - c. Administrator's Overview
  - d. Next Meeting
7. Public Comments
8. Board Member Comments
9. Adjourn Meeting

Members: Deb Calavas, Michelle Donahue, Sarah Donahue, Margaret Stewart Anne Whalen Alternates: Erin Livensparger

Liaisons: Michael Pelton, Board of Selectmen

Distribution: Town Clerk, R. Curley, Board of Selectmen members, Youth Services Administrator, Captain Cunningham, T. Robinson, Website