



## Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer  
Allen Harrison

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Board of Commissioners  
Susan Malecky, Chair  
Deborah Hallas, Vice Chair  
Matthew Pegolo, Treasurer  
Daniel Weeden, Commissioner  
Cynthia Ferraro, Tenant Commissioner

Chair S. Malecky called the Special Board Meeting of the Portland Housing Authority to order on March 16, 2023, at 3:01 p.m. via Go To Meeting.

**1. CALL TO ORDER/ ROLL CALL PRESENT:** Chair Susan Malecky, Vice Chairperson Deborah Hallas, Commissioner Matt Pegolo, Commissioner Dan Weeden and Tenant Commissioner Cynthia Ferraro.

**STAFF:** Allen Harrison Executive Director, Dan Rafaniello Staff Accountant, and Carol Diaz Administrative Housing Assistant.

**Other:**  
Ralph Thrall- Tenant  
Karen Kravitz- Attorney of Susman, Duffy & Segaloff.

**2. ACCEPTANCE OF THE AGENDA**

Chair S. Malecky made a motion to approve the agenda as presented. There being no further discussion. Vote was unanimously approved and accepted.

**3. PUBLIC PARTICIPATION:** None

**4. INSTRUCTIONAL PRESENTATION BY ATTORNEY KAREN KRAVITZ OF SUSMAN, DUFFY & SEGALOFF P.C REGARDING SECTION 18 CONVERSION.**

Karen Kravitz- Attorney at Susman, Duffy & Segaloff, provided a general overview of the documents and steps that need to be taken regarding the Section 18 conversion project. She engaged in a general Q and A with the board members, where she clarified some concerns the boards members had regarding the process, town charter and the structure of the board in the new non-profit.

Chair Susan Malecky requested to table the Resolution until March 20, 2023, at the Regular Board Meeting. There being no further discussion. Vote was unanimously approved and accepted.

**5. ADJOURNMENT**

At 4:08 pm, Chair S. Malecky made a motion to adjourn the meeting. There being no further discussion. Vote was unanimously, motion carried.

Respectfully Submitted

*Allen Harrison*  
Allen Harrison  
Executive Director