



**Town of Portland, CT ❖ [www.portlandct.org](http://www.portlandct.org)**  
**FAIR HOUSING POLICY**  
**Discrimination Complaint Procedures**

April 20, 2022

If any person believes that his or her rights have been violated under the Fair Housing Act, he or she may file a complaint with the Fair Housing Officer of the Town of Portland at Town Hall.

**Filing a complaint**

Complaints shall be filed with the Fair Housing Officer not later than sixty (60) days after the act of discrimination occurred.

**Complaint form**

The complainant should use the HUD Housing Discrimination Information Form available from the Fair Housing Officer or online:

[https://www.hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/online-complaint](https://www.hud.gov/program_offices/fair_housing_equal_opp/online-complaint)

**Review of Complaint**

The Fair Housing Officer shall review the complaint and attempt to effect voluntary compliance with the law on the local level. If this is not possible, Fair Housing Officer will refer the complainant to the Department of Housing and Urban Development (HUD) and/or to the Connecticut Commission on Human Rights and Opportunities (CHRO).

**Additional Information**

The deadline for filing written complaints with HUD and CHRO are one year and eighteen months respectively after the violation occurred.

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| <p><b>For Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont:</b><br/> <b>BOSTON REGIONAL OFFICE of FHEO</b><br/>         U.S. Dept. of Housing and Urban Development<br/>         Thomas P. O'Neill, Jr. Federal Building<br/>         10 Causeway Street, Room 321<br/>         Boston, MA 02222-1092<br/>         Telephone (617) 994-8200 • TTY (800) 877-8339<br/>         (800) 827-5005<br/> <i>Civil Rights Complaints: <a href="mailto:ComplaintsOffice01@hud.gov">ComplaintsOffice01@hud.gov</a></i></p> | <p>CT Commission on Human Rights and Opportunities<br/>         Housing Discrimination Unit<br/>         450 Columbus Boulevard, Suite 2<br/>         Hartford, CT 06103<br/>         Telephone: 860-541-3403<br/>         Fax: 860-541-4701<br/>         1-800-477-5737 ext. 3403</p> |
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The Fair Housing Officer shall maintain records of complaints and referrals.

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The Fair Housing Officer, First Selectman Ryan Curley, or their designated representative is responsible for the enforcement and implementation of the Fair Housing Regulations/Plan and the enforcement of this policy. The Fair Housing Officer may be reached Monday through Friday at 860-342-6715.