



**BUSINESS PERSONAL PROPERTY AFFIDAVIT**

To be removed from consequent Personal Property Grand List(s) please complete this affidavit and provide at least two of the following: *(check all that apply)*

- Cancellation of Trade Name certificate *(from Portland Town Clerks Office)*
- Letter of dissolution from the State of Connecticut
- Business checking account termination statement
- Statement from phone service indicating cancelled phone number
- Lease termination statement from landlord

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AFFIDAVIT OF BUSINESS TERMINATION OR MOVE OR SALE OF BUSINESS OR PROPERTY**

I \_\_\_\_\_ of \_\_\_\_\_ at \_\_\_\_\_  
Business or property owners name Business Name (if applicable) Street location

With regards to said business or property I do so certify that on \_\_\_\_\_ Said business or property was (indicate which one by circling):  
Date

**SOLD TO:** \_\_\_\_\_  
Name Address

**Moved TO:** \_\_\_\_\_  
City/Town and State to where business or property was moved Address

**TERMINATED:** Attach Bill of Sale or Letter of dissolution to this form and return it with this affidavit to the Assessor's office

The signer is made aware that the penalty for making a false affidavit is a \$500.00 fine or imprisonment for one year or both.

Signature \_\_\_\_\_ Print name \_\_\_\_\_

**For assessors use only:**

- Approved**, Account # \_\_\_\_\_ has been terminated as of the \_\_\_\_\_ Grand List.
- Not approved** for following reasons: \_\_\_\_\_

Assessor Signature: \_\_\_\_\_ Date: \_\_\_\_\_