

**LOCAL OPEN BURNING OFFICIAL  
APPLICATION AND PERMIT FOR  
OPEN BURNING OF BRUSH ON RESIDENTIAL PROPERTY**

**PERMIT NUMBER:**

**TOWN OF: Portland**

**APPLICANT INFORMATION**

<b>Applicant Name:</b>	<b>Applicant Signature:</b>
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<b>Applicant's Address:</b>	<b>Home Phone:</b>
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<b>Applicant's Email:</b>	<b>Cell Phone:</b>
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**Applicant to Check Box for Declaration:**  
 I DECLARE THAT I AM A RESIDENT OF THE ADDRESS AS ENTERED ON THIS FORM, THAT THIS PROPERTY HAS A CERTIFICATE OF OCCUPANCY, AND THAT I WILL ABIDE BY THE CONDITIONS OF THIS PERMIT AS SET FORTH IN THIS DOCUMENT.

**PERMIT CONDITIONS**

- This is a valid permit only when signed by the Local Open Burning Official.
- The permit DOES NOT relieve the permittee of any legal liability, which may be incurred as a result of the fire.
- Failure to adhere to the conditions of the permit may result in penalties and/or other enforcement actions.

<b>This Permit is NOT Valid Under the Following Conditions</b>	<ul style="list-style-type: none"> <li>• When national or state ambient air quality standards may be exceeded.</li> <li>• Where a hazardous health condition might be created.</li> <li>• When the Air Quality Index (AQI) is predicted to be 100 or higher anywhere in the State as indicated in the Table entitled "Predicted Daily AQI Maximums for Month/Day/Year" as found at <a href="http://www.ct.gov/deep/aqi">www.ct.gov/deep/aqi</a></li> <li>• When the Forest Fire Danger Level is high, very high, or extreme, as found at <a href="http://www.ct.gov/deep/forestfiredanger">www.ct.gov/deep/forestfiredanger</a></li> <li>• When there is an advisory from the State of Connecticut's Department of Energy and Environmental Protection of any air pollution episode.</li> </ul>
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<b>General Conditions: Applicable to All Permits</b>	<ol style="list-style-type: none"> <li>1. Open burning is limited to the burning of brush only, on residential property upon which the permittee resides. Only Brush (defined as shrubs, vegetation or prunings, the diameter of which is not greater than three inches at the widest point) may be burned. Burning on property not zoned or classified as residential is prohibited.</li> <li>2. Burning must cease if so directed by any member of the Town Fire Marshal's Office, any Officer of the Fire Department, any designated municipal official responsible for enforcing the open burning laws and ordinances, or any Official of the State Department of Energy and Environmental Protection.</li> <li>3. During the burn, all reasonable measures to assure complete combustion and reduce excessive smoke are to be taken.</li> <li>4. At no time during the burn should the fire be left unattended.</li> <li>5. At the completion of the burn period, all coals must be extinguished and wetted prevent smoldering/ fugitive ash emissions.</li> <li>6. All reasonable safety precautions are to be taken, including the clearing of grass and trees in the burn area, wetting down of the surrounding area, and the placement of fire extinguishers and hose lines.</li> <li>7. This permit must be immediately available on site during the burn.</li> <li>8. Burning may only be conducted between the hours of 10:00 A.M. and 5:00 P.M. on a sunny or partly sunny day with the wind speed between five and fifteen miles per hour. The burn pile must be completely extinguished by 5:00 P.M. and all embers and coals must be extinguished and wetted (see Condition 5 above).</li> <li>9. Burning may not create a nuisance to nearby properties.</li> <li>10. Notify Middletown Dispatch (860)347-2541 or Glastonbury Dispatch (860)652-7538 at the start and completion of burning.</li> </ol>
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**THIS SECTION TO BE COMPLETED BY THE LOCAL OPEN BURNING OFFICIAL**

<b>Special Conditions: Applicable if Checked</b>	<input type="checkbox"/> Burning may be initiated only in the presence of the Open Burning Official. <input type="checkbox"/> A fire crew and appropriate apparatus must be stationed at the burning site. <input type="checkbox"/> Burning may not take place when the wind is from the ____ direction. <input type="checkbox"/> Burning must be conducted on: _____ day(s) between the following dates: <input type="checkbox"/> From: ____/____/____ to ____/____/____ <input type="checkbox"/> Final verbal approval must also be obtained on the day of and prior to the burning by calling _____. <input type="checkbox"/> Violation of the terms and conditions of this permit may cause the forfeiture of your ability to qualify for future permits. <input checked="" type="checkbox"/> No burning shall take place within one hundred (100) feet of any structure. <input checked="" type="checkbox"/> Burn Pile to be no larger than 10'X10'X3'high at any given time. Additional brush to be burned must be added to the pile. <input checked="" type="checkbox"/> A four (4) foot break from surface fuels surrounding the burn pile. <input type="checkbox"/> Other conditions:
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This application is **DENIED** for the following reason(s):

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This permit is **GRANTED**

<b>Local Open Burning Official's Signature:</b>	<b>Town:</b>	<b>Date:</b>
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