

require detailed plans and specifications and other engineering data to be submitted with the application when he shall deem such to be necessary. The permit shall be obtained at least 72 hours prior to commencement of excavation activities.

(Ord. of 11-9-1988, § 1)

**Sec. 17-67. Fees.**

Contractors applying for a permit issued pursuant to this division shall pay a fee to the town in the amounts computed by measuring the surface area of such excavation as follows:

- (1) \$10.00 for the first 500 square feet of excavation or fraction thereof; and
- (2) \$10.00 for each additional 500 square feet of excavation or fraction thereof, as indicated below:

<i>Surface Area</i>	<i>Permit Fee</i>
Up to 500 s.f.	\$10.00
501 s.f. to 1,000 s.f.	\$20.00
1,001 s.f. to 1,500 s.f.	\$30.00
1,501 s.f. to 2,000 s.f.	\$40.00
2,001 s.f. to 2,500 s.f.	\$50.00
2,501 s.f. to 3,000 s.f.	\$60.00
3,001 s.f. to 3,500 s.f.	\$70.00
3,501 s.f. to 4,000 s.f.	\$80.00
4,001 s.f. to 4,500 s.f.	\$90.00
5,001 s.f. to 5,000 s.f.	\$100.00

(Continuing in \$10.00 increments for each 500 s.f. or fraction thereof.)

(Ord. of 11-9-1988, § 8)

**Cross reference**—Licenses and business regulations, ch. 11.

**Sec. 17-68. Insurance and bond.**

(a) No permit for an excavation in any town street or highway in the town shall be granted until the contractor shall file with the first selectman proof of insurance as follows:

- (1) *Automobile.* \$1,000,000.00 combined single limit for bodily injury and/or property damage.
- (2) *Comprehensive general liability (including products and completed operations).* \$1,000,000.00 combined single limit for bodily injury and/or property damage.
- (3) *Worker's compensation.* Limit per state statute, \$100,000.00 employer's liability.
- (4) *Umbrella.* \$1,000,000.00 per occurrence.

(b) Proof of a performance bond in the minimum amount of \$5,000.00 and in greater amounts as indicated below. Such performance bond will be an amount relative to the area to be excavated as determined by the director of public works, all predicated on the contractor restoring the street or highway to a condition as approved by the director of public works.



# TOWN OF PORTLAND

P.O. Box 71, 33 East Main Street, Portland, CT 06480

Phone: 860-342-6733 Fax: 860-342-6759

## EXCAVATION PERMIT/DRIVEWAY PERMIT

WORK NOT TO COMMENCE UNTIL PERMIT IS APPROVED

Permit # \_\_\_\_\_

Property address \_\_\_\_\_

Applicant's name \_\_\_\_\_ Phone # 1 \_\_\_\_\_ Phone #2 \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_

Owner's name \_\_\_\_\_ Phone # 1 \_\_\_\_\_ Phone #2 \_\_\_\_\_

Address \_\_\_\_\_

The undersigned hereby agrees to make an excavation, ditch, dig or otherwise alter, open or remove the surface of the above named street or highway under the jurisdiction of the Town of Portland in accordance with the "Ordinance Regulating Excavations, Construction of Driveways and Drains Abutting Streets, Highways, Public Right-of-Way and Other Public Properties" in the Town of Portland.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Location sketch must show area of excavation, driveway, catch basins, manholes and North arrow



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Edge of Road

Zoning Department  
Application  Approved  Denied

\_\_\_\_\_  
Signature/Zoning Department Date

Public Works Department  
Application  Approved  Denied

\_\_\_\_\_  
Signature/Public Works Department Date

Permit Fee Total: \$ \_\_\_\_\_

Date Paid: \_\_\_\_\_

Cash/Check # \_\_\_\_\_